

# Kelly Long

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**Career Summary:** An accomplished manager and performer with more than 30 years of experience highlighted by taking a key role in management, strategic thinking, and implementation for multiple successful organizations with well-known events. Excels at keeping an eye on both brand management and the bottom line, while producing fast-paced environments with volunteers and employees. Specializes in creative solutions and long-term planning involving specific goals.

**EDUCATION:** **Bachelor of Arts**, Liberal Studies, April 2013, Wright State University, Dayton, Ohio

## **SKILLS:**

- Creation, planning, direction of large event production, and attractions
- Training and maintenance of employees and volunteers
- Cultivating team atmosphere and resolving group conflict
- Budgets, acquisitions, payroll and expenditures
- Telephonic, online and in-person client and team management
- Public speaking, written communication and outreach
- Tripleseat, Microsoft, Planning Pod, Zoom, Slack, Teams, Meet Max, Center Edge software
- Writing and negotiating contracts, customer service
- Improvisation, performance, a cappella singing and direction

**EXPERIENCE:** **Manager, Events**, 2022-present, Air Force Museum Foundation

**Street Character**, 2022, West Virginia Renaissance Festival

**Virtual Event Concierge**, 2022, Planet AV

**Assistant Development Director**, 2021, K12 Gallery & Tejas

**Community Engagement Manager**, 2019 – 2020, Boonshoft Museum of Discovery

**Rentals Facilitator**, 2018 – 2019, Boonshoft Museum of Discovery

**National Performance Tour**, 2008 – 2020, Yarwood Street Theater/The Limeybirds

**Entertainment Director**, 2003-2008, Ohio Renaissance Festival

**Assistant Entertainment Director**, 1998-2002, Ohio Renaissance Festival

**Various Positions**, 1992-1998, Ohio Renaissance Festival

